

**Ellis Pond Homeowners Association
Architectural Review Application**

A large grid of graph paper, consisting of 30 columns and 40 rows of small squares, intended for architectural drawing or site plan creation.

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Provide Details of Colors and Materials to be used. These should be very specific such as wood, vinyl, metal, concrete, etc.; paint or material color, etc. for each location or specific use (roofing, siding, fencing, etc.) Please submit a photograph of the material, design or color if it is available. The ACC may request a photograph and/or sample of the materials or paint.

<u>Location/Use</u>	<u>Type/Color of Material</u>

APPLICATION FEE

A plan review fee of [] **\$50.00** is enclosed with this application.

Make checks payable to: *Ellis Pond Homeowners Association*. Completed applications can be delivered to *Association Management Solutions (AMS)* at 248 Latitude Lane, Suite 102, Lake Wylie, SC 29710 or mailed to *AMS* at P.O. Box 38809, Charlotte, NC 28278. Applications can also be faxed to *AMS* at (803) 831-7017 or e-mailed to ams@amshoa.com.

Please acknowledge your agreement with the following statements by signing and dating the application:

I, as the property owner of the property listed in this application, agree that the improvements will be constructed in accordance with plans and specifications which have been approved by the **Ellis Pond Homeowners Architectural Review Committee**.

I further acknowledge and agree that:

1. I have read and understand the Covenants, Conditions and Restrictions applicable to the property and agree to follow and comply with said Covenants, Restrictions, and Guidelines.
2. I understand that I am responsible for completing the project as described by the drawings and specifications approved by the ACC.
3. I understand that the ACC may request additional documentation which must be submitted in a timely manner.
4. I understand that the ACC may reject this application if my project does not meet the ACC Guidelines or if appropriate documentation and information requested is not submitted.

This Application and Agreement made this _____ day of _____ 20__

By: Property Owner's Signature: _____

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For Architectural Control Committee Use Only:

Application:

Date Application Received by ACC:	
Received By:	
Design Review Fee - Amount Submitted:	\$
Check Number:	

Status:

Application Under Review:			
Additional Information Requested from Applicant:		Date of Request:	
Additional Information Received:		Date Received:	
Final Review Completed:		Date Completed:	

Additional Details Requested:

Committee Recommendation:

Plans Approved:	
Plans Rejected:	
Written Notification Sent:	
Date:	

ACC Representative: _____

Signature

Position: _____